LEA GRANT
BUDGET REPORT

Grantee _____   **LEA Grant No.**_____

This form must be used to report projected and actual LEA Grant Program expenses. If a purchase does not fall under one of the designated categories, please specify the purchase under "Other." If no category exists for the purchase, please note the purchase under "Miscellaneous."

When submitting projected costs, please indicate the total for each budget category(Administration, Equipment, etc.). When submitting actual costs, the subcategories may be used. Actual costs must equal projected costs for each category (refer to Terms and Conditions item # 30 prior to completing this form), unless prior approval has been obtained from CIWMB. If necessary to revise a proposed budget, please submit a new form.

*Recycled Content - This portion is to be completed when reporting your actual expenses.The product categories for recycled-content purposes are listed below.

Please use this information when completing the "Recycled-Content Certification Form(CIWMB # 74G)."

N/A = Not Available in recycled-content material
PP = Paper products
PW = Printing and writing paper
PL = Plastic
ST = Steel

EXPENSES	PROJECTED	ACTUAL
ANALYSIS/EVALUATION/TESTING TOTAL (N/A)		
Sample analysis		
Technical services		
Other:		
EDUCATION TOTAL (N/A)		
Membership fees		
Subscriptions to reference materials (e.g., Barclay's Code of Regulations)		
Other:		
TRAINING TOTAL		
Conferences / Meetings		
Travel		
Other:		

EXPENSES	PROJECTED	ACTUAL
EQUIPMENT TOTAL		
A. Computer systems and services (N/A)		
B. Communications (N/A)		
C. Field equipment (N/A)		
D. Health and Safety (PL or N/A)		
E. Office equipment/supplies (PP, PW, PL, ST)		
Other:		
MAINTENANCE TOTAL (N/A)		
Equipment maintenance		
Other:		
PERSONNEL TOTAL (N/A)		
Administrative services		
Consultation (please specify)		
R.E.H.S. salary		
Other:		
TRANSPORTATION TOTAL		
Inspection vehicles/trucks (**ST**)		
Other:		
Total Expenses		
Total Grant Award		
Interest earned		
Miscellaneous		